

Program Logistics and Schedule



COMMUNICATIONS

- HRD has provided a kickoff message for your organization to send participants to welcome them to the program ([please find here](#)).
- **[Please cc Ali and hrdprograms@hrdleadership.com.](#)**
- HRD has provided a kickoff message for your organization to send the participants' managers ([please find here](#)). *Please share this email with participants' managers to prepare them for the program and highlight ways they can support their leaders throughout the experience.*
- **[Please cc Ali and hrdprograms@hrdleadership.com.](#)**
- HRD will send pre- and post-communications for each workshop from the calendar invites. Reminders will come from hrdprograms@hrdleadership.com.
- HRD will also provide additional reminders and updates as necessary.

CALENDAR INVITATIONS

- Workshop invitations will be sent by HRD from hrdprograms@hrdleadership.com.
- Invitations will be labeled: Rehab: LEAD 1 Cohort 12 – Workshop name
- HRD will cc Jessi Harris and Sarah Hehner on all invitations.
- Please forward the Kickoff (July 21) and Celebration (January 2027) invitations to the participants' managers and any leadership you feel appropriate to attend.

□ **[Please confirm the location for each workshop to hrdprograms@hrdleadership.com.](#)**

SUPPLIES

- Handouts provided by HRD

ACCOUNTABILITY PARTNERS

- HRD will assign accountability partners.

KICKOFF ENGAGEMENT

- Jessi will be available for kickoff.

ACTION ITEMS PAGE

- This is the page your team will have access to which will have their pre-work for each workshop. We will launch this at the first workshop.
 - <https://hrdleadership.com/rehab-industries-lead-program-cohort-12/>

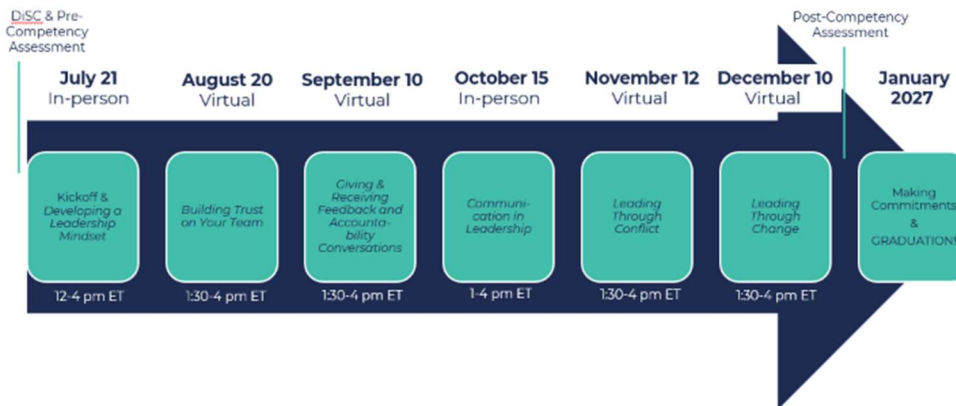
WHITELIST

- Please provide the following websites and email addresses to IT for whitelisting
- member@surveymonkeyuser.com
- <https://www.surveymonkey.com/>
- noreply@wiley-epic.com
- <https://www.wiley-epic.com/>

L-FACTOR STATUS

Your L-Factor Status ensures the right leadership conditions are in place for meaningful, lasting development. We'll monitor this on your Resources Page, and your facilitator will partner with you if any realignment is needed along the way.

LEAD 1 Cohort 12 DEVELOPMENT PROCESS AND DATES



Program Dates	2026
Workshop: Kickoff and Developing a Leadership Mindset	July 21 12-4pm In-Person
Workshop: Building Trust on your Team	August 20 1:30-4pm Virtual
Workshop: Giving & Receiving Feedback & Accountability Conversations	September 10 1:30-4pm Virtual
Workshop: Communication in Leadership	October 15 1-4pm In-Person
Workshop: Leading Through Conflict	November 12 1:30-4pm Virtual
Workshop: Leading Through Change	December 10 1:30-4pm Virtual
Workshop: Post-Assessment Review and Celebration	January 2027 In-Person